

## **MANAGEMENT RESPONSIBILITY**

Management is responsible for both the accuracy and completeness of the information supplied to us, as well as for the evaluation of the capability and integrity of the personnel. This includes the maintenance of adequate accounting records and internal controls and selection and application of appropriate accounting policies. It is also the responsibility of the Management to make all financial records and related information available to us during the engagement.

## **FIRM'S RESPONSIBILITY**

The Firm and staff will ensure the confidentiality of this agreement and will not divulge any information with regard to the Company's business nor will use any information to the detriment of the Company.

Any concerns that need immediate action with regard to our employees shall be communicated to our office within 36 hours from the time these are made apparent. Likewise, any action and disposition to be taken will be communicated also within the next 36 hours upon report of such concerns. Otherwise, such concerns will be considered resolved, or of minor importance.

## **DATA PRIVACY CONSENT AND COMPLIANCE**

All parties shall comply with R.A. 10173 or Data Privacy Act of 2012 (the "Act"), its Implementing Rules and Regulations (IRR), National Privacy Commission's Circulars, Memoranda and Advisories.

Whereas upon entering into this agreement, all parties warrant that they have secured proper consent from the data subjects, specifically allowing all the parties herein to collect, use, store, process, share, access, and transfer the personal data for the fulfillment solely of the declared, specified, and legitimate business agreement.

Both parties shall exercise reasonable degree of care to protect the personal data from misuse and unauthorized access or disclosure. Within 48-hours, the disclosing party must inform the other party of any unauthorized disclosure or use of data upon discovery, including disclosure required by law or government agency.

We shall hold the Company, its directors, officers, employees and shareholders from any and all costs, damages, actions and suits arising from their non-compliance with such Privacy Laws.

The company acknowledges that they have read, understood and hereby agreed to the Privacy Statement of CHIEF'S ANALYTICS AND OUTSOURCING CO. (CAOC) and shall not hinder the latter in complying with its data privacy policies. The Company represents and warrants that the undersigned is duly authorized to execute this Data Privacy Consent on Data Subjects' behalf.

## **LIMITED LIABILITY**

In the event of any suit that may be filed against CHIEF'S ANALYTICS AND OUTSOURCING CO. (CAOC) by a third party with respect to any of the rights granted under this Agreement, the Company shall indemnify, save and hold CAOC with respect to the obligations to be performed by CAOC and hereunder, free and harmless from and against any and all suits, liabilities, losses and damages, including attorney's fees arising out of, or connected with the performance of this Agreement.